

Record Keeping Requirements for Consumable Hemp Product Retailers.

(1) All consumable hemp product retailers shall maintain records at their place of business, reflecting the following:

- a. All consumable hemp products received by date received, invoice number, distributor or producer, and quantity. All consumable hemp products received to the retailer shall be acknowledged by signature of a representative of the retailer on the receiving documents. The date received shall also be indicated on the documents.
- b. Sales receipts shall be prepared for all sales made to customers. Sales receipts shall include but not be limited to sales date, brand and/or label, retail sales price, quantity sold, tax collected, and sales grand total. Sales receipts shall be prepared for all sales to employees of the retailer and must contain the information listed in (1) (b).

(2) All consumable hemp product returns for a month must be filed in the online system no later than the 20th day of the following month, and all non-electronic payments must be postmarked by that same day, if paying by check or money order. Alternatively, payments for a month may be made electronically by the last day of the following month, in which case the returns for the month must be filed in the online system no later than the last day of the following month.

(3) If no consumable hemp products are sold by the licensee during the preceding month, a zero-activity report affirming no sales must be filed on paper, postmarked by the 20th day of the month or filed electronically no later than the last day of the month.

Author: ABC Board

Statutory Authority: Code of Ala. 1975, §§28-12-5; 28-12-43; 28-12-47

History: New Rule: Published _____; effective _____.