

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY TAX RETURN
FORM WM-1, CLASS II, GREATER THAN 16.5% ABV**

This tax return with remittance must be received by the Alabama Alcoholic Beverage Control Board in Montgomery, Alabama prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

County: Enter the county where your winery is located.

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

Contact Person: Name of contact person if we have any questions about this report. If that person has changed since your last report, please check the box for new contact.

E-mail Address: E-mail address of the contact person listed.

Phone Number: Phone number of the contact person listed.

Reporting Period: Month and year of period reported.

Liters Dispensed To Consumers On-Premise: The total liters of wine sold, sampled, and tasted on-premise by consumers for on-premise consumption reported on Form WM-6, Class II, Greater Than 16.5% ABV.

Liters Dispensed Off-Premise For Samples And Tastings At ABC Licensed Retailers: The total liters of wine dispensed off-premise at ABC Licensed Retailers for samples and tastings reported on Form WM-7, Class II, Greater Than 16.5% ABV.

Liters Sold On-Premise To Consumers For Off-Premise Consumption And Delivery Service Sales: The total liters of wine sold on-premise to consumers for off-premise consumption and delivery service sales reported on Form WM-8, Class II, Greater Than 16.5% ABV.

Liters Donated To ABC Licensed Nonprofit Special Events: The total liters of wine donated to ABC Licensed Nonprofit Special Events reported on Form WM-9, Class II, Greater Than 16.5% ABV.

Liters Sold By Wine Festival Participants: The total liters of wine sold or sampled by wine festival participants at licensed wine festivals reported on Form WM-14, Class II, Greater Than 16.5% ABV.

Liters Sold To Retailers (Small Farm Wineries Only): The total liters of wine sold to retailers as reported on Form WM-15, Class II, Greater Than 16.5% ABV. *Only wine manufacturers with a Small Farm Winery license designation are allowed to sell directly to retailers per ALABC Regs 20-X-8-.01(3).*

Total Taxable Liters: Total of all entries above. This total is the number of liters used to calculate tax due.

Tax Due On Taxable Liters: Total Taxable Liters multiplied by \$2.42 (tax per liter).

Other Adjustments: The licensee must seek prior approval from the ABC Board.

Total Tax Due: Taxable Liters plus Other Adjustments.

Signature: Preparer or owner must sign the report.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

A digital form of this entire workbook should be emailed to audit@abc.alabama.gov. Mail Form WM-1, Class II, Greater Than 16.5% ABV along with payment to the following address:

State of Alabama
Alabama Alcoholic Beverage Control Board
ATTN: Finance and Services Division
P.O. Box 1151
Montgomery, Alabama 36101

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY STOCK REPORT
FORM WM-2, CLASS II, GREATER THAN 16.5% ABV**

Monthly Stock Report of In-State Manufacturer of Wine is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Quantity: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Beginning Inventory: The ending physical inventory from the previous month's stock report or if first time stock report your beginning inventory is zero for each package size.

Table Wine Produced During Month: The total number produced during the month by package size. Table Wine Produced During Month should be consistent with information reported on WM-3, Class II, Greater Than 16.5% ABV.

Transfer In Bond Received: The total number of contracted wine transferred in during the month by package size. Transfer In Bond Received should be consistent with information reported on WM-12, Class II, Greater Than 16.5% ABV.

Total Table Wine Available For Sale: The sum of beginning inventory, wine produced during the month, and bonded wine transferred in.

Sales To Wine Wholesalers: The total number, by size, sold to licensed wholesalers. Sales to Wine Wholesalers should be consistent with information reported on WM-4, Class II, Greater Than 16.5% ABV.

Sales To Retailers (Small Farm Winery Only): The total number, by size, sold to licensed retailers. Sales to Retailers should be consistent with information reported on WM-15, Class II, Greater Than 16.5% ABV. *Only wine manufacturers with a Small Farm Winery license designation are allowed to sell directly to retailers per ALABC Regs 20-X-8-.01(3).*

Sales To ABC Board: The total number sold to the ABC Board for each package size. Sales to ABC Board should be consistent with information reported on WM-5, Class II, Greater Than 16.5% ABV.

Product Shipped To Alabama Residents (Direct Wine Shipper Licensees Only): The total number, by size, shipped to Alabama Residents. Product Shipped to Alabama Residents should be consistent with information reported on WM-16, Class II, Greater Than 16.5% ABV. *Only wine manufacturers with a Direct Wine Shipper license are allowed to ship to Alabama residents per ALABC Regs 20-X-5-18.*

Product Used For On-Premise Consumption Sales And Samples/Tastings: The total number, by size, used to provide for sales to consumers for on-premise consumption; or for samples and tastings. Product Used for On-Premise Consumption Sales and Samples/Tastings should be consistent with information reported on WM-6, Class II, Greater Than 16.5% ABV.

Product Sold On-Premise For Off-Premise Consumption And Delivery Service Sales: The total number, by size, used to provide for sales to consumers for off-premise consumption and delivery service sales. Product Sold On-Premise for Off-Premise Consumption and Delivery Service Sales should be consistent with information reported on WM-8, Class II, Greater Than 16.5% ABV.

Product Used For Off-Premise Samples/Tastings At ABC Licensed Retailers: The total number, by size, used to provide for samples and tastings. Product Used for Off-Premise Samples/Tastings at ABC Licensed Retailers should be consistent with information reported on WM-7, Class II, Greater Than 16.5% ABV.

Product Donated To ABC Licensed Nonprofit Special Events: The total number, by size, used to provide for donations to ABC Licensed Nonprofit Special Events. Product Donated for ABC Licensed Nonprofit Special Events should be consistent with information reported on WM-9, Class II, Greater Than 16.5% ABV.

Product Used/Sold At Wine Festival: The total number, by size, used to provide for sales to consumers for on-premise consumption, samples and tastings, and off-premise consumption at wine festivals. Product Used/Sold at Wine Festival should be consistent with information reported on WM-14, Class II, Greater Than 16.5% ABV.

Transfer In Bond Shipped: The total number of contracted wine transferred out during the month, by units. Transfer In Bond Shipped should be consistent with information reported on WM-13, Class II, Greater Than 16.5% ABV.

Export Sales: The total number of sale/shipment, by size, that is shipped out-of-state. Export Sales should be consistent with information reported on WM-10, Class II, Greater Than 16.5% ABV.

Package Conversion: The total number being converted into another packaging configuration. This row should always balance (e.g., -4(1/2bbl) should be offset by +12(1/6bbl)). The net volume should always be zero for this row.

Spoilage/Verified Breakage: This line is used for items classified as depletions of inventory including expired wine, breakage, etc.; and is for inventory control purposes. Enter the totals by size. Spoilage/Verified Breakage should be consistent with information reported on WM-11, Class II, Greater Than 16.5% ABV.

Ending Inventory: Total of book inventory calculated as:

Beginning Inventory

ADD:

Wine Produced During Month
Wine Transferred In Bond Received

LESS:

Sales To Wine Wholesalers
Sales To Retailers (**Small Farm Winery Only**)
Sales To ABC Board
Product Shipped To Alabama Consumers (**Direct Wine Shipper Licensees Only**)
Used For On-Premise Consumption Sales And Samples/Tastings
Product Sold On-Premise For Off-Premise Consumption And Delivery Service Sale
Product Used For Off-Premise Samples/Tastings At ABC Licensed Retailers
Product Donated To Nonprofit Special Events
Product Used/Sold At Wine Festival
Transfer In Bond Shipped
Export Sales
Package Conversion
Spoilage/Verified Breakage

EQUALS: Ending Inventory

Ending Physical Inventory: The actual count of inventory on hand at the end of the month.

(Shortage)/Overage: The difference between the ending book inventory and the ending physical inventory. Identify and document variances.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY BATCH REPORT
FORM WM-3, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date Manufacturing Began: Date licensee began to manufacture or otherwise produce, ferment, bottle, rectify, or compound alcoholic products.

Date Manufacturing Finished/Bottled/Packaged/Kegged: Date licensee finished/bottled/packaged/kegged the alcoholic products. The batch should be reported on Form WM-3, Class II, Greater Than 16.5% ABV and then included in the Monthly Stock Report Form WM-2, Class II, Greater Than 16.5% ABV in the Table Wine Produced During Month line in the month in which the product was finished/bottled/packaged/kegged.

Batch ID #: An easily identifiable number that identifies the specified product throughout the manufacturing process.

Cellar Master: Individual responsible for monitoring product quality throughout the manufacturing process.

Sell By Date: A specified date by which the product should be consumed or disposed.

Quantity Produced: Total product manufactured on this date.

Total Liters Per Batch: Total number of liters finished, bottled, packaged, and kegged per each batch produced.

Total Production During Month: Total of production for each column.

Total Production During Month In Liters: Calculate total liters produced for each column.

Total Liters: Total liters produced for all batches during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SALES TO LICENSED WHOLESALERS
FORM WM-4, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Wholesaler Name: Complete name of licensed wholesaler on invoice.

License Number: Wholesaler license number assigned by the ABC Board.

Invoice Number: Invoice number listing product and case/size sold. Copy of invoice must be attached.

Date Sold: The date wine is sold to a wholesaler licensed by the ABC Board.

Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters sold for each invoice.

Total Sold To Wholesalers: Totals sold to wholesalers for each column.

Total Liters Sold To Wholesalers: Calculate total liters sold to wholesalers for each column.

Total Liters: Total of all liters sold to wholesalers during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURERS OF WINE
MONTHLY REPORT OF WINE
SALES TO ABC BOARD
FORM WM-5, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date: The date wine is sold to the ABC Board.

Invoice Number: Invoice number listing product and case/size of product sold. Copy of invoice must be attached.

Brand/Label: Brand/label of product sold.

Product Type: Type of product sold.

ABC Code: ABC Code for product sold to ABC Board.

Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters sold to the ABC Board for each invoice.

Total Sold To ABC Board: Totals sold to the ABC Board for each column.

Total Liters Sold To ABC Board: Calculate total liters sold to the ABC Board for each column.

Total Liters: Total liters of all sales to ABC Board during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SOLD TO CONSUMERS FOR ON-PREMISE
CONSUMPTION, SAMPLES AND TASTINGS
FORM WM-6, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date Sold: State the date the wine was dispensed or sold.

Transaction Number: This can be a register tape reference, invoice number, or other means that the in-state manufacturer uses to record the sale of wine dispensed for on-premise consumption, samples and tastings.

Quantity Dispensed: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Dispensed: Totals dispensed or sold for each by column.

Total Dispensed In Liters: Calculate total liters dispensed or sold for each column.

Total Liters: Total of all liters dispensed or sold during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
DISPENSED OFF-PREMISES FOR SAMPLES AND TASTINGS
AT ABC LICENSED RETAILERS
FORM WM-7, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Must comply with ABC Rules and Regs 20-X-8-.06 Industry Representatives and 20-X-7-.07 Wine Tastings.

Document and retain for all Samples and Tastings: Invoice stating the Manufacturer's & ABC Retailer's full legal name as it appears on each ABC license, as well as each physical address, ABC license number of both parties, quantities and labels of products served, purpose of the event, and name of industry representative.

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date Dispensed: State the date of wine dispensed for samples and tastings separately.

Invoice Number: Invoice number corresponding to event.

Quantity Dispensed: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the total number of liters dispensed for each invoice.

Total Dispensed: Total dispensed for each column.

Total Dispensed In Liters: Calculate total liters dispensed for each column.

Total Liters: Total of all liters dispensed during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SOLD ON-PREMISE TO CONSUMERS FOR OFF-PREMISE CONSUMPTION
FORM WM-8, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date Sold: State the date of wine dispensed for sale separately.

Transaction Number: This can be a register tape reference, invoice number, or other means that the in-state manufacturer uses to record the sale of wine dispensed on-premise for off-premise consumption.

On-Premise Sales For Off-Premise Consumption Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Sold: Totals for quantity sold for off-premise consumption for each column.

Total Sold In Liters: Calculate total liters sold for each column.

Total Liters: Total of all liters sold during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
DONATED TO ABC LICENSED NONPROFIT SPECIAL EVENTS
FORM WM-9, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Licensee Name: The name of the licensee that wine was donated to during the month as it appears on the license issued by the ABC Board.

License Number: The complete license number of the Nonprofit Special Event issued by the ABC Board. (Example: 240-000123456. The complete license number is the type ("240") and the 9 digits shown as the license number.)

Invoice Number: The invoice number of document listing products by case/bottle size which were donated to the ABC Licensed Nonprofit Special Event. NOTE: The ABC Licensed Nonprofit Special Event invoice must state the location (address) where the product was delivered. The invoice number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** listed separately. Each invoice must state the purpose of the donation, and the stated purpose must be detailed.

Date Donated: The date that the product was donated.

Quantity Donated: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Donated: Total number donated by column.

Total Donated In Liters: Calculate total liters donated for each column.

Total Liters: Total of all liters donated during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
EXPORT SALES
FORM WM-10, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all exports: 1) Copy of Invoice, 2) Bill of Lading, and 3) Proof of Payment.

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped To: The trade name of the recipient that wine was shipped and sold to during the month.

Recipient Address: The physical address where the recipient is located.

Invoice Number: The invoice number of the document listing products by case/size which were shipped and sold to recipient. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Shipped: The date from the invoice that the product was shipped to the recipient.

Quantity Shipped: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters exported for each invoice.

Total Shipped: Total exported for each column.

Total Shipped In Liters: Calculate total liters exported for each column.

Total Liters: Total of all liters exported during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SPOILAGE
FORM WM-11, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

County: The county where the manufacturer is located.

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

Contact Person: Name of contact person if we have any questions about this report. If that person has changed since your last report, please check the box for new contact.

E-mail Address: E-mail address of the contact person listed.

Phone Number: Phone number of the contact person listed.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Disposal Location: Actual location of disposal (landfill, manufacturer's location, etc.).

Date Disposed: Date of disposal witnessed by an ABC Board Representative.

Reason For Spoilage: State the reason the product is being disposed.

Quantity Disposed: Spoilage may be reported by package size. State each container/package size of wine disposed of separately.

Total: Total columns for each package size.

Total Liters: Calculate total liters destroyed by package size.

ABC Board Representative: An ABC Board Representative must witness actual destruction and sign the form.

Manufacturer Representative: A representative from the Manufacturer must sign attesting that the destruction was in accordance with the rules, regulations, and guidelines established by the Environmental Protection Agency.

If you have questions or need spoilage witnessed by an ABC Board Representative, contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
TRANSFERRED IN BOND (RECEIVED)
FORM WM-12, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all contracts: 1) Copy of Bond, 2) Copy of Invoice, 3) Bill of Lading, and 4) Proof of Payment.

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped From: The trade name of the manufacturer that wine was received and purchased from during the month.

Shipper Address: The physical address where the manufacturer is located.

Invoice Number: The invoice number of document listing products by case/size which were received and purchased from the manufacturer. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Received: The date from the invoice that the product was shipped from the manufacturer.

Quantity Received: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters transferred in for each invoice.

Total Received: Total transferred in for each column.

Total Received In Liters: Calculate total liters transferred in for each column.

Total Liters: Total of all liters transferred in during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
TRANSFERRED IN BOND (SHIPPED)
FORM WM-13, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all contracts: 1) Copy of Bond, 2) Copy of Invoice, 3) Bill of Lading, and 4) Proof of Payment.

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped To: The trade name of the manufacturer that wine was shipped and sold to during the month.

Recipient Address: The physical address where the manufacturer is located.

Invoice Number: The invoice number of document listing products by case/size which were shipped and sold to the manufacturer. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Shipped: The date from the invoice that the product was shipped to the manufacturer.

Quantity Shipped: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters transferred out for each invoice.

Total Shipped: Total number transferred out for each column.

Total Shipped In Liters: Calculate total liters transferred out for each column.

Total Liters: Total of all liters transferred out during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SOLD OR CONSUMED AT AN ALABAMA LICENSED WINE FESTIVAL
FORM WM-14, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

These rows are used to report product dispensed or sold during the wine festival. Rows may be added to this form as needed for additional entries.

Wine Festival Participant License Number: The complete license number of the Wine Festival Participant issued by the ABC Board. (Example: 260-000123456. The complete license number is the type ("260") and the 9 digits shown as the license number.)

Wine Festival Host Name: The name of the licensee that hosted the wine festival as it appears on the license issued by the ABC Board.

Wine Festival Host License Number: The complete license number of the Wine Festival Host issued by the ABC Board. (Example: 250-000123456. The complete license number is the type ("250") and the 9 digits shown as the license number.)

Wine Festival Date(s): The date(s) that the product was dispensed or sold by the wine festival participant.

Quantity Dispensed Or Sold: State each package size separately. State packages per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Dispensed/Sold: Total dispensed or sold for each column.

Total Dispensed/Sold In Liters: Calculate total liters dispensed or sold for each column.

Total Liters: Total of all liters dispensed or sold during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.

**INSTRUCTIONS FOR
IN-STATE MANUFACTURER OF WINE
MONTHLY REPORT OF WINE
SALES TO LICENSED RETAILERS
FORM WM-15, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

This form is for use by Small Farm Wineries only per ALABC REGS 20-X-8-.01(3).

License Number: Complete license number assigned by the ABC Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as the license number.)

Manufacturer Name: Trade name as listed on your license issued by the ABC Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Retailer Name: Complete name of licensed retailer on invoice.

License Number: Retailer license number assigned by the ABC Board.

Invoice Number: Invoice number listing product and case/size of product sold. Copy of invoice must be attached.

Date Sold: The date wine is sold to a retailer licensed by the ABC Board.

Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters sold to retailers for each invoice.

Total Sold To Retailers: Total sold to retailers for each column.

Total Sold To Retailers In Liters: Calculate total liters sold to retailers for each column.

Total Liters: Total of all liters sold to licensed retailers during the month.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or audit@abc.alabama.gov.