

**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY STOCK REPORT
FORM WMDC-1, CLASS II, GREATER THAN 16.5% ABV**

Monthly Stock Report of In-State Manufacturer of Wine in Dry County must be received by the Alabama Alcoholic Beverage Control Board in Montgomery, Alabama prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

County: Enter the county where your winery is located.

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

Contact Person: Name of contact person if we have any questions about this report. If that person has changed since your last report, please check the box for new contact.

E-mail Address: E-mail address of the contact person listed above.

Phone Number: Phone number of the contact person listed above.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Quantity: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Beginning Inventory: The ending physical inventory from the previous month's stock report or if first time stock report your beginning inventory is zero for each package size.

Table Wine Produced During Month: The total number produced during the month by package size. Table Wine Produced During Month should be consistent with information reported on WMDC-2, Class II, Greater than 16.5% ABV.

Transfer In Bond Received: The total number of contracted wine transferred in during the month by package size. Transfer In Bond Received should be consistent with information reported on WMDC-7, Class II, Greater than 16.5% ABV.

Total Table Wine Available For Sale: The sum of beginning inventory, wine produced during the month, and bonded wine transferred in.

Sales To Wine Wholesalers: The total number, by size, sold to licensed wholesalers. Sales to Wine Wholesalers should be consistent with information reported on WMDC-3, Class II, Greater than 16.5% ABV.

Sales To ABC Board: The total number sold to the ABC Board for each package size. Sales to ABC Board should be consistent with information reported on WMDC-4, Class II, Greater than 16.5% ABV.

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Transfer In Bond Shipped: The total number of contracted wine transferred out during the month by package size. Transfer In Bond Shipped should be consistent with information reported on WMDC-8, Class II, Greater than 16.5% ABV.

Export Sales: The total number of sale/shipment, by size, that is shipped out-of-state. Export Sales should be consistent with information reported on WMDC-5, Class II, Greater than 16.5% ABV.

Package Conversion: The total number of packages being converted into another packaging configuration. This row should always balance (e.g., -4(1/2bbl) should be offset by +12(1/6bbl)). The net volume should always be zero for this row.

Spoilage/Verified Breakage: This line is used for items classified as depletions of inventory including expired wine, breakage, etc.; and is for inventory control purposes. Enter the total units by size. Spoilage/Verified Breakage should be consistent with information reported on WMDC-6, Class II, Greater than 16.5% ABV.

Ending Inventory: Total of book inventory calculated as:

Beginning Inventory

ADD:

Wine Produced During Month
Wine Transferred In Bond Received

LESS:

Sales To Wine Wholesalers
Sales To ABC Board
Transfer In Bond Shipped
Export Sales
Package Conversion
Spoilage/Verified Breakage

EQUALS: Ending Inventory

Ending Physical Inventory: The actual count of inventory on hand at the end of the month.

(Shortage)/Overage: The difference between the ending book inventory and the ending physical inventory. Identify and document variances.

Signature: Preparer or owner must sign the report.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

A digital form of this entire workbook should be emailed to audit@abc.alabama.gov.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY BATCH REPORT
FORM WMDC-2, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Date Manufacturing Began: Date licensee began to manufacture or otherwise produce, ferment, bottle, rectify, or compound alcoholic products.

Date Manufacturing Finished/Bottled/Packaged/Kegged: Date licensee finished/bottled/packaged/kegged the alcoholic products. The batch should be reported on Form WMDC-2, Class II, Greater than 16.5% ABV and then included in the Monthly Stock Report Form WMDC-1, Class II, Greater than 16.5% ABV in the Table Wine Produced During Month line in the month in which the product was finished/bottled/packaged/kegged.

Batch ID #: An easily identifiable number that identifies the specified product throughout the manufacturing process.

Cellar Master: Individual responsible for monitoring product quality throughout the manufacturing process.

Sell By Date: A specified date by which the product should be consumed or disposed.

Quantity Produced: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Batch: Total number of liters finished, bottled, packaged, and kegged per each batch produced.

Total Production During Month: Total of production for each column.

Total Production During Month In Liters: Calculate total liters produced for each column.

Total Liters Produced: Total liters produced for all batches during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE SALES TO LICENSED WHOLESALERS
FORM WMDC-3, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Wholesaler Name: Complete name of licensed wholesaler on invoice.

License Number: Wholesaler license number assigned by the Alcoholic Beverage Control Board.

Invoice Number: Invoice number listing product and case/size of product sold. Copy of invoice must be attached.

Date Sold: The date wine is sold to a wholesaler licensed by the Alcoholic Beverage Control Board.

Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters sold for each invoice.

Total Sold To Wholesalers: Totals sold for each column.

Total Liters Sold To Wholesalers: Calculate total liters sold for each column.

Total Liters Sold: Total of all liters sold to wholesalers during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE SALES TO ABC BOARD
FORM WMDC-4, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Invoice Number: Invoice number listing product and case/size of product sold. Copy of invoice must be attached.

Date: The date wine is sold to the Alcoholic Beverage Control Board.

Brand/Label: Brand/label of product sold.

Product Type: Type of product sold.

ABC Code: ABC Code for product sold to ABC Board.

Quantity Sold: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters sold to the ABC Board for each invoice.

Total Sold To ABC Board: Totals sold for each column.

Total Liters Sold To ABC Board: Calculate total liters sold to the ABC Board for each column.

Total Liters Sold: Total liters of all sales to ABC Board during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE CONTAINING EXPORT SALES
FORM WMDC-5, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all exports: 1) Copy of Invoice, 2) Bill of Lading, and 3) Proof of Payment.

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped To: The trade name of the recipient that wine was shipped and sold to during the month.

Recipient Address: The physical address where the recipient is located.

Invoice Number: The invoice number of the document listing products by case/size which were shipped and sold to recipient. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Shipped: The date from the invoice that the product was shipped to the recipient.

Quantity Shipped: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters exported for each invoice.

Total Shipped: Total exported for each column.

Total Shipped In Liters: Calculate total liters exported for each column.

Total Liters: Total of all liters exported during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE SPOILAGE
FORM WMDC-6, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

County: The county where the manufacturer is located.

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

Contact Person: Name of contact person if we have any questions about this report. If that person has changed since your last report, please check the box for new contact.

E-mail Address: E-mail address of the contact person listed above.

Phone Number: Phone number of the contact person listed above.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Disposal Location: Actual location of disposal (landfill, manufacturer's location, etc.).

Date Disposed: Date of disposal witnessed by an ABC Board Representative.

Reason For Spoilage: State the reason the product is being disposed.

Quantity Disposed: Spoilage may be reported by package size. State each container/package size of wine disposed of separately.

Total: Total columns for each package size.

Total Liters: Calculate total liters destroyed by package size.

ABC Board Representative: An ABC Board Representative must witness actual destruction and sign the form.

Manufacturer Representative: A representative from the Manufacturer must sign attesting that the destruction was in accordance with the rules, regulations, and guidelines established by the Environmental Protection Agency.

If you have questions or need spoilage witnessed by an ABC Board Representative, contact the Tax and Trade Practices Division at (334) 260-5408 or by email at audit@abc.alabama.gov.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE
TRANSFERRED IN BOND (RECEIVED)
FORM WMDC-7, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all contracts: 1) Copy of Bond, 2) Copy of Invoice, 3) Bill of Lading, and 4) Proof of Payment.

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type ("200") and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped From: The trade name of the manufacturer that wine was received and purchased from during the month.

Shipper Address: The physical address where the manufacturer is located.

Invoice Number: The invoice number of document listing products by case/size which were received and purchased from the manufacturer. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Received: The date from the invoice that the product was shipped from the manufacturer.

Quantity Received: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters transferred in for each invoice.

Total Received: Total transferred in for each column.

Total Received In Liters: Calculate total liters transferred for each column.

Total Liters: Total of all liters transferred in during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.

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**INSTRUCTIONS:
IN-STATE MANUFACTURER OF WINE IN DRY COUNTY
MONTHLY REPORT OF WINE
TRANSFERRED IN BOND (SHIPPED)
FORM WMDC-8, CLASS II, GREATER THAN 16.5% ABV**

This form is to be included with the Monthly Tax Return of In-State Manufacturers of Wine in Dry County and must be filed prior to the fifteenth day of the month following the month of production and/or sale of wine products. [20-X-9-.04]

Document and retain for all contracts: 1) Copy of Bond, 2) Copy of Invoice, 3) Bill of Lading, and 4) Proof of Payment.

License Number: Complete license number assigned by the Alcoholic Beverage Control Board. (Example: 200-000123456. The complete license number is the type (“200”) and the 9 digits shown as license number.)

Manufacturer Name: Trade name as listed on your license issued by the Alcoholic Beverage Control Board.

County: The county where the manufacturer is located.

Reporting Period: Month and year of period reported.

BODY OF REPORT

Rows may be added to this form as needed for additional entries.

Shipped To: The trade name of the manufacturer that wine was shipped and sold to during the month.

Recipient Address: The physical address where the manufacturer is located.

Invoice Number: The invoice number of document listing products by case/size which were shipped and sold to the manufacturer. This number should be the **exact number**, including alphanumeric characters, as shown on the invoice. Each invoice **must be** stated separately.

Date Shipped: The date from the invoice that the product was shipped to the manufacturer.

Quantity Shipped: State each package size separately. State containers per case and size (e.g., liters, ounces). Refer to the standard sizes for alcoholic beverages prescribed by the U.S. Treasury Department for guidance. Columns may be added as needed.

Total Liters Per Invoice: Calculate the number of liters transferred out for each invoice.

Total Shipped: Total number of cases transferred out for each column.

Total Shipped In Liters: Calculate total liters transferred out for each column.

Total Liters: Total of all liters transferred out during the month.

If you have questions, you may contact the Tax and Trade Practices Division at (334) 260-5408.